

Job Description

Job title: Senior Technical Project Manager (Live & Hybrid Events)

Pay: £41,000.00-£48,000.00 per year including £6,000 Car Allowance

Location: Nottingham / Birmingham, UK

Job type: Full-time

Reporting to: Technical Lead – Live Events

Company Description:

Quadrant Events is an M&IT award winning dynamic and fast-paced creative event production company with bases in Birmingham and Nottingham. (This year winning Gold, Best Event Technology, and Silver, Best Event Company and Best Mid-Size Agency.)

We're focussed on providing great customer service, with a diverse mix of professionals working as one team to deliver a wide range of services across AV Hire, Live Events and Virtual Events.

We are an open, friendly, and warm organisation. Our industry often demands irregular hours, and at times it will be hard work. But your individual and our collective wellbeing is important, so in return for your commitment, we'll be flexible to your personal and family requirements whenever we can be.

Committed to exceeding client expectations and creating unforgettable experiences, we are seeking a skilled and collaborative Senior Technical Project Manager to join our friendly team.

Job Description:

Are you an experienced Technical Project Manager with a passion for delivering exceptional event experiences? If so, we have the perfect opportunity for you. As a Senior Technical Project Manager, you'll provide technical production solutions and costs to the Business Management team, then once an event confirms you will be responsible for the planning, logistics and delivery of the event technical services. This is a fantastic opportunity for a Senior Technical Project Manager to showcase their skills in a quality-driven and fast-paced environment.

Key Responsibilities:

- Responsible for end-to-end technical delivery of event projects, ensuring adherence to our ISO health and safety, quality, and environmental standards.
- Prepare comprehensive technical costs for Account/Event Managers or clients, utilising efficient software tools such as Visio/Hirehop/TeamTrack.
- Collaborate with the creative team to devise stage sets within specified briefs and budgets.
- Complete thorough venue site inspections to capture all pre-planning requirements.
- Collaborate effectively with the entire Quadrant team to deliver flawless events, achieving appropriate business profit margins through supplier negotiation and commercial acumen.
- Plan and allocate resources for confirmed events, including onsite teams, equipment, and vehicles.
- Lead and manage onsite technical teams during events, ensuring the care and maintenance of all equipment.
- Maintain proactive communication and uphold excellent relationships with venues and suppliers to ensure optimal service and commercial value for clients.
- Ensure compliance with all company and client policies, including privacy and security protocols.

Role Requirements:*Essential*

- 4-6 years' experience in Technical Project Management within the corporate event industry.
- Proficient in Video, Audio, Lighting, Staging, Rigging, and Streaming.
- Customer-centric approach with adaptive problem-solving skills.
- Excellent Organisation and team leadership skills
- Full UK driving license
- Willingness to travel, including weekends and occasional overseas trips.

Desirable

- Experience with Viso, Hirehop and TeamTrack software.

What We Can Offer You:

Competitive salary including car allowance
Progression opportunities
Employee awards & development programmes
33-days annual leave (Including Bank Holidays and Christmas & New Year's shutdown)
TOIL
Annual company profit share scheme
Pension scheme with advisor services
Westfield health & wellbeing cover
4x salary death in service insurance
Cycle to work scheme
Octopus salary sacrifice car scheme